

The Youth and Young Adult Opportunity HUB Application Signature Page

Instructions: Please read the statements below and acknowledge by signing in the appropriate places. **If you are under 18, you must also obtain the signature of a parent or guardian.** Print this page and bring it with you to your enrollment appointment.

I do hereby authorize The Youth and Young Adult Opportunity HUB and its agents and partners to make inquiries regarding my qualifications for work and my job readiness. I also grant permission to verify income information and, where necessary, to document my eligibility for services. I authorize the release of personal, financial, or academic information to The HUB by organizations including, but not limited to: schools, employers, youth-serving organizations and government agencies (including the Department of Public Welfare) for the purpose of determining income and programmatic eligibility and by The HUB to its agents and partners in the course of attempting to secure placement for me. I certify that the information provided is true to the best of my knowledge. I am aware that the information I have provided is subject to review and verification (including wage records and employment information) and that I may have to provide documentation to support the information provided. I am also aware that I will be immediately removed from my placement if I am found ineligible after enrollment and may be prosecuted for fraud and/or perjury. I allow release of this information for verification purposes and understand that it will be used to determine eligibility.

Signature of Participant **Date**

As a parent/guardian, I hereby grant permission for the above youth to participate in the employment and education program and any related activities. I also grant permission for the collection and release of information as specified above.

Signature of Parent/Guardian (if youth is under 18) **Date**

The Philadelphia Workforce Investment Board, The Philadelphia Council for College and Career Success, Philadelphia Youth Network and its agents, partners, and affiliates do not discriminate, on the basis of race, color, religion, religious creed, sex, sexual orientation, gender identity, national origin, ancestry, marital status, age or non-job-related disability as required by federal, state, and local law.

EQUAL EMPLOYMENT OPPORTUNITY

Here is some information about your **EQUAL EMPLOYMENT OPPORTUNITY RIGHTS UNDER FEDERAL LAW**. The Youth and Young Adult Opportunity HUB is prohibited from discriminating on the grounds of race, color, religion, sex, national origin, age, disability, political affiliation or belief, and, for beneficiaries only, citizenship, or participation in federally funded programs, as amended in admission or access to, opportunity or treatment, in, or employment in the administration of or in connection with any federally funded activity. If you think that you have been subjected to discrimination under a federally funded program or activity, you may file a complaint within **180-days** from the date of the alleged violation with the Department of Labor and Industry's (L&I) Office of Affirmative Action (OAA), or you may file a complaint directly with the Director, Civil Rights Center (CRC), **U.S. Department of Labor, 200 Constitution Avenue, N.W., Room N-4123, Washington, DC 20210**. If you elect to file your complaint with the Office of Affirmative Action, you must wait until the Office of Affirmative Action issues a decision or until 60-days have passed, whichever is sooner, before filing with the CRC (see above address). If the OAA has not provided you with a written decision within 60-days of filing of the complaint, you need not wait for a decision to be issued, but may file a complaint with CRC within 30-days of the expiration of the 60-day period. If you are dissatisfied with the OAA's resolution of your complaint, you may file a complaint with CRC. Such a complaint should be filed within 30-days of the date you receive notice of the OAA's proposed resolution. If you have any questions, regarding YOUR CIVIL RIGHTS, or to file a discrimination complaint, please contact: **The Department of Labor and Industry, Office of Equal Opportunity – Room 514, Labor and Industry Building, Seventh and Forster Streets, Harrisburg, Pennsylvania 17120. Or Call (717) 787-1182 • 1-800-622-5422 • TDD 1-800-654-5984**. Also, a complaint can be filed by phone or in person at the local office. **U.S. Equal Employment Opportunity Commission, 801 Market Street, Suite 1300, Philadelphia, PA 19107-3127**. For general inquiries or to begin the process of filing a complaint of discrimination, call **1-800-669-4000**. *All complaints will be handled confidentially.*

WAIVER AND RELEASE

The Youth and Young Adult Opportunity HUB (The HUB) from time to time creates promotional and educational materials about The HUB, its programs, agents and partners. In consideration of the opportunity to participate in the programs offered by The Youth and Young Adults Opportunity HUB, I hereby give permission to The HUB, its employees, affiliates, representatives, contractors, agents and members of the media to interview, audiotape, photograph, videotape, film, or capture by any other electronic or other means my image and speech, and, within its absolute discretion, to release, disseminate, or use, in any manner it sees fit including publications and web pages, the resulting images and testimonials and any other information contained therein for the purpose of promoting the objectives of The HUB, its programs, agents and partners.

I hereby release any and all actions and claims which I, my family members, my child, our heirs, executors or administrators may have against The Youth and Young Adults Opportunity HUB, its employees, affiliates, representatives, contractors, agents, successors and assigns, arising for any reason whatsoever from the use, publication, distribution, or republication of the words or images gathered for the purpose described above. I intend this to be a legally binding agreement.

BUCKLEY AMENDMENT: Consent for Release of Information

The HUB programs are designed to provide participating youth with meaningful learning experiences, including preparation for the workplace and higher education opportunities, and success in school. So that we may ensure that our youth's needs be fully met, it is helpful to track their performance in school through grades, standardized tests, achievement levels, and other relevant records. Please read the following statement, and sign below to indicate that you agree to allow your/your child's school to release these records to the Youth and Young Adult Opportunity HUB and its partners for use throughout the program.

I understand that the Buckley Amendment to the Family Education Rights and Privacy Act of 1974 guarantees that my/my child's academic record will not be discussed with or disclosed to any third party without my written consent. I hereby authorize officials of the School District of Philadelphia to release my/my child's educational records (limited to: standardized tests, graduation and promotion information, and copies of report cards) only to The HUB and to any corresponding partner agency or agencies with which I/my child will be placed by The HUB. This consent will last until I /my child is no longer enrolled in a HUB-sponsored activity or until I rescind this consent in writing.

I understand that this information will not be provided to any entity other than those indicated above. I understand that a record will be maintained in my/my child's educational records, indicating that the information was provided. I understand that I may acquire a copy of this record, as well as of any records provided to The HUB, from the Philadelphia School District.

Acknowledgement & Signature(s)

Instructions: Please read and sign below. Mark (x) the appropriate box below **only if you DO NOT accept** the statements above.

WAIVER AND RELEASE

I **DO NOT** give permission to PYN, its employees, affiliates, representatives, contractors, agents and members of the media to use your images or speech.

BUCKLEY AMENDMENT

I **DO NOT** agree to the terms of this release form.

EEO – STATEMENT OF RECEIPT: I hereby Certify that I have received, read and understand my rights under law and acknowledge this with my signature.

Printed Name of Participant

Signature of Participant **Date**

As a parent/guardian, I also grant permission for the collection and release of information as specified above.

Signature of Parent/Guardian (if youth is under 18) **Date**