



WorkReady Philadelphia Payroll Debit Card

As technology continues to become more of our everyday lives, we feel that it is our responsibility to keep our young people informed and up-to-date. It is our belief that first-hand exposure to such cutting age technology will help to better prepare youth to enter the workforce and successfully transition into adulthood. To that end, we are pleased to introduce a payroll debit card electronic payment for youth wages.

Below, you will find answers to some questions your intern may have:

Q: Am I getting a debit card instead of a paycheck?

A: Yes. Each WorkReady participant will receive a WorkReady Philadelphia Payroll Debit Card personalized with his/her name and the WorkReady and VISA logos that will be distributed at the seminar.

Q: Will you let me know where I can use the card?

A: Yes, you will be provided with an explanation of the kind of places where the debit card can be used.

Q: How is money transferred onto the card?

A: You will submit your timesheet every other Friday, and any money earned during the pay period will be electronically transferred onto the payroll debit card.

Q: On what days will money be transferred onto my Payroll Debit Card?

A:

Timesheet turned in:	For pay period:	Money transferred onto card:
Friday, July 10, 2009	July 6 - July 12	Friday, July 17, 2009
Friday, July 17, 2009	July 13 - July 19	Friday, July 31, 2009
Friday, July 24, 2009	July 20 - July 26	
Friday, July 31, 2009	July 27 - August 2	Friday, August 14, 2009
Friday, August 7, 2009	August 3 - August 9	
Friday, August 14, 2009	August 10 - August 16	Friday, August 28, 2009

Prior to receiving the WorkReady Philadelphia Payroll Debit Card, your youth will complete an online training at www.workreadyphila.com/debitcard with detailed instructions on the following:

- How the debit card works, including how to activate his/her card, receive his/her PIN, check balances and transactions, etc.
- Any fees associated with using the debit card;
- Whom does he/she call with questions or problems with his/her pay or the debit card;
- What happens if the card is lost or stolen?

Additionally, your youth will participate in financial literacy training at the pre-employment training conference.