



WorkReady Philadelphia Payroll Debit Card

As technology continues to become a greater part of our everyday lives, we feel that it is our responsibility to keep our young people informed and up-to-date. It is our belief that first-hand exposure to such cutting edge technology will help to better prepare young people to enter the workforce and successfully transition into adulthood. To that end, we are pleased to introduce a payroll debit card electronic payment for youth wages.

Below, you will find answers to some questions your intern may have:

Q: Am I getting a debit card instead of a paycheck?

A: Yes. Each WorkReady participant will receive a WorkReady Philadelphia Payroll Debit Card personalized with his/her name and the WorkReady and VISA logos that will be distributed at the seminar.

Q: Will you let me know where I can use the card?

A: Yes, you will be provided with an explanation of the kind of places where the debit card can be used.

Q: How is money transferred onto the card?

A: You will submit your timesheet every other Friday, and any money earned during the pay period will be electronically transferred onto the payroll debit card.

Q: On what days will money be transferred onto my Payroll Debit Card?

<i>A: Timesheet turned in:</i>	<i>For pay period:</i>	<i>Money transferred onto card:</i>
Friday, July 10, 2009	July 6 – July 12	Friday, July 17, 2009
Friday, July 24, 2009	July 13 – July 26	Friday, July 31, 2009
Friday, August 7, 2009	July 27 – August 9	Friday, August 14, 2009
Friday, August 14, 2009	August 10 – August 16	Friday, August 28, 2009

Prior to receiving the WorkReady Philadelphia Payroll Debit Card, your young person will complete an online training at www.workreadyphila.com/debitcard with detailed instructions on the following:

- How the debit card works, including how to activate his/her card, receive his/her PIN, check balances and transactions, etc.
- Any fees associated with using the debit card;
- Whom does he/she call with questions or problems with his/her pay or the debit card;
- What happens if the card is lost or stolen.

Additionally, your young person will participate in financial literacy training at the pre-employment training conference.