



Summer Internships 2009

WorkReady Summer Internships provide Philadelphia high school students with six weeks of paid workplace experience at area businesses. These internships give young people a taste of the working world, exposure to career opportunities, and an understanding of how school is connected to economic success.

The program is an integral component of WorkReady Philadelphia, a system of programs supported by a broad-based partnership that is dedicated to building the region's future workforce. WorkReady is managed by the **Philadelphia Youth Network** (PYN) in collaboration with dozens of organizations including four key employer recruitment partners: the **City of Philadelphia**, **Greater Philadelphia Chamber of Commerce**, **Philadelphia Academies, Inc.**; and **United Way of Southeastern PA**. Through its Working Solutions initiative, the Chamber has helped to more than double the number of WorkReady internships over the past two years.

What kinds of students participate?

Students are eligible for internships if they:

- ▶ Will begin 11th grade or higher in the fall;
- ▶ Have been pre-screened and are ready to become productive interns.

What's the employer's role?

- ▶ Offer paid internships () for at least 20 hours per week for six weeks during July and August;
- ▶ Allow interns to attend off-site work-readiness training provided by the program one day per week;
- ▶ Interview and select qualified candidates, and assign them to supervisors who are eager to work with and mentor young people; and
- ▶ Assess interns at the beginning and end of the experience, including helping them to develop a workplace portfolio demonstrating mastery of key employment skills.

Why should my business get involved?

- ▶ To help eager and talented students understand the keys to workplace success;
- ▶ To serve as positive role models for tomorrow's workforce; and
- ▶ To be recognized for making an important contribution to the city and region.

We're not in the internship business. What kinds of supports will we get?

- ▶ Orientation and training for your employees on working with young people;
- ▶ Assistance in crafting job descriptions and projects that will benefit your interns and your company;
- ▶ Personal attention to candidate processing and support for intern performance; and
- ▶ Payroll services for youth wages, including Workers Compensation and General Liability Insurance.

What's the timeline?

- ▶ Intern interviews and selection will take place in May and June, and
- ▶ Internships run for six weeks from July 6 to August 14.



**WHO GAVE YOU
YOUR
FIRST BREAK?**



The Philadelphia Youth Network is the managing partner of WorkReady Philadelphia and contracts with several dozen youth-serving organizations to operate WorkReady programs on behalf of the Philadelphia Workforce Investment Board and its Council for College and Career Success.

The following organizations will manage grant-funded WorkReady internship programs in Summer 2009:

- Allegheny West Foundation
- ASPIRA, Inc. of Pennsylvania
- Boys and Girls Clubs of Philadelphia
- Cambodian Association of Greater Philadelphia
- Communities In Schools of Philadelphia, Inc.
- Community Action Agency of Delaware County, Inc.
- Congreso de Latinos Unidos, Inc.
- Diversified Community Services
- Girard College Development Fund
- Greater Philadelphia Federation of Settlements
- Greater Philadelphia Urban Affairs Coalition
- Indochinese American Council
- Intercultural Family Services, Inc.
- Management & Environmental Technologies, Inc.
- North Light Community Center
- To Our Children's Future with Health
- United Communities Southeast Philadelphia
- YouthBuild Philadelphia Charter School

The following organizations partner to recruit employers for WorkReady Philadelphia programs:

